

Narrative

4/14/09

Billing for March was \$160,860, a \$7,680 increase from last March. Cash receipts were up \$14,606 from last March, and were, in fact, over \$100,000 again. However, for the first three quarters of the fiscal year, they are down by roughly \$92,000. The account's deficit balance has now decreased to \$3,940.42 from roughly \$53,000 last month. Nonetheless, with the end of the fiscal year approaching, expenditures are being monitored more closely than ever.

The Chemist I position was filled March 23 at step 1 by Stacey Feiden. Melissa Rancourt terminated on March 19, 2009. She was not approved for a voluntary layoff, but was paid roughly \$1,000 vacation-in-lieu. Her Chemist II position is not expected to be filled this fiscal year. A Lab Tech I was bumped by another Lab Tech I. Since both were at the top step, payroll estimates didn't change at all. The new Lab Tech appears to be paid overtime sporadically. Payroll expenses (including the U/Mass ISA) remain estimated to be roughly \$890,000 for the year. \$10,000 was transferred from A01 to F05. After the transfer, vacancy savings are estimated to be approximately \$35,000.

Office supply money (EE) continues to decrease.

The lab supply (FF) supply money ran out in March. However, with the funds transfer from AA, we do have a small positive balance. The lab received \$25,000 from Linda Han on 4516-1000 to help with the shortfall. This should hold us through to the end of the fiscal year.

Roughly \$8,000 remains uncommitted in LL (repairs, service agreements) at this time. However, the final payments on service agreements may be made on 4516-1000, which would free up around \$20,000.

\$3,660 encumbered for an ISA for Hart Security has been encumbered for months but not spent yet.

In UU, \$32,400 is budgeted in U03. This has yet to be encumbered but it is for desperately needed software licenses.